

Vacancy Announcement (VA) No 2020-012

POSITION INFORMATION	
Post Title:	Environmental Adviser
Duty Station:	Colombo
Type of Contract:	LICA Grade 9 (Issued by UNOPS on behalf of UN-Habitat)
Number of Positions:	One
Contract Duration:	One year with possibility of extension
Date of Advertisement:	16 th November 2020
Date of Closing:	30 th November 2020

BACKGROUND AND ASSIGNMENT
<p><u>1. ORGANISATIONAL CONTEXT</u></p> <p>The United Nations Human Settlements Programme (UN-Habitat) is the United Nations agency responsible for human settlements, mandated to promote socially and environmentally sustainable towns and cities, with the goal of providing adequate shelter for all; within the overall objective of the United Nations to reduce poverty and promote sustainable development. The details of the Habitat Agenda, Global Programmes and the Mandate are available in the global web site at www.unhabitat.org and the Sri Lankan web site at www.unhabitat.lk.</p> <p>UN-Habitat operations in Asia include activities in Afghanistan, Bangladesh, Indonesia, Iran, Myanmar, Nepal, Pakistan, Philippines and Sri Lanka, under supervision of the Regional Office for Asia and Pacific in Fukuoka Japan.</p> <p>Since its inception in 1978, UN-Habitat has been closely working with the Government of Sri Lanka and implemented projects and programmes under the themes of, (a) Environment and climate change; (b) Post-disaster recovery and reconstruction; (c) Land and housing; (e) Disaster Risk Management; (f) Urban planning and governance; (g) Pro-poor settlement upgrading; (h) Water and sanitation; (i) Community infrastructure; and (j) Social inclusion.</p>
<p><u>2. FUNCTIONS/KEY RESULTS EXPECTED</u></p> <p>Environment Officer will work directly under the supervision of the Country Programme Manager and shall undertake the following tasks:</p> <ul style="list-style-type: none">• Integrate environmental and climate change aspects where necessary in programme design, implementation, whilst ensuring mechanisms for addressing environmental issues including climate change are incorporated in funding appeals and proposals.• Provide guidance and advice to the programme management team on advocacy and technical issues on environment and climate change mainstreaming in projects.

- Network and maintain dialogue with relevant stakeholders, especially Government Institutions, National and International Development Organisations to ensure collaboration, synergy and sharing of experiences on environmental issues, including climate change.
- Guide and oversee development interventions on environment issues, including climate change.
- Develop a plan to create awareness among staff and partner communities and strengthen capacity of UN-Habitat personnel on environmental and climate change aspects in order to systematically integrate the same in assessments, planning, implementation and monitoring.
- Support the communication, monitoring, evaluation and reporting on environment and climate change mainstreaming by ensuring the collection of relevant baseline information and formulation of indicators that are sensitive.
- Develop concept notes and proposals to generate funding, and strengthen existing and build new partnerships, including private sector organisations, to address environmental issues, including climate change.
- Integrate UN-Habitat Environmental Safeguards System into projects and programmes where necessary.
- Support preparation and dissemination of information related to environmental issues, including climate change and lessons on best programming practices.
- Represent UN-Habitat and act as the Focal Point for United Nations Sustainable Development Framework (UNSDF) Pillar Groups, particularly on Climate Change and actively participate in related activities.
- Any other task assigned by the supervisor.

In addition to these core activities, the Environmental Adviser will also be expected to,

- Be in-charge of the Peer Support Volunteers (PSVs) programme of UN-Habitat.
- As the Focal Point of United Nations Joint Team (UNJT) on HIV/AIDS and UN Cares actively participate in related activities, especially coordinating, supporting and conducting UN Cares programmes on HIV/AIDS.
- Represent UN-Habitat and act as the Focal Point for Human Rights Working Group and actively participate in related activities.

QUALIFICATIONS

Education and Professional Membership

Master's degree in Environmental Science, Sustainable Development, Development Studies or any other relevant area.

Work Experience

Experience in development work or with the public sector, local governments, Non-Governmental or international organisations. Extensive experience in developing, implementing and monitoring community based development projects or programmes, including housing, community infrastructure activities in Sri Lanka and environmental and climate change activities related to the aforesaid. Strong commitment to the participatory process, transfer of knowledge skills, willingness to work in a team, and possess excellent coordination and communication skills.

Experience within the UN system and familiarity with UN rules, regulations and procedures related to field level project implementation are advantageous.

Required Years of Work Experience:

For Master's Degree holders 3 years of work experience and for Bachelor's Degree holders 10 years of work experience is required.

Language

English and French are the working languages for the UN Secretariat. Fluency in English and national language of the duty station required.

Other skills

Ability to work under pressure against deadlines and to work efficiently in a multi-national team. Good interpersonal skills and cross-cultural awareness. Ability to work with minimum supervision, with efficiency, competence and integrity. Computer literacy in MS Word and Excel is essential.

Remuneration

In compliance with UNOPS/UN-Habitat Policy.

How to Apply

Sri Lankan Nationals meeting the essential requirements of the position are invited to apply by submitting the following documents to employment@unhabitat.lk

- Letter of Interest which clearly indicates the Vacancy Announcement Number (i.e. VA No 2020-012).
- Updated and Signed UN Personnel History Form P.11 (P11 is attached to this VA) and also available in <http://www.unon.org/docs/P11.doc>
- And finally, your email's subject should be Application for the Post of Environmental Adviser VA No 2020-012.

Failure to comply with the above requirements will result in rejection of the application.

Due to the large number of applications expected, only short-listed candidates will be contacted. The United Nations shall place no restrictions on the eligibility of men and women to participate in any capacity and under conditions of equality in its principal and subsidiary organs. (Charter of the United Nations - Chapter 3, article 8).