

Vacancy Announcement (VA) No 2018-012

POSITION INFORMATION	
Post Title:	Assistant Engineer
Duty Station:	Northern, Eastern, Central and Uva Provinces of Sri Lanka
Type of Contract:	LICA Grade 5 (Issued by UNOPS on behalf of UN-Habitat)
Number of Positions:	Ten (10)
Contract Duration:	One year with possibility of extension
Date of Advertisement:	05 th July 2018
Date of Closing:	19 th July 2018

BACKGROUND AND ASSIGNMENT
<p><u>1. ORGANISATIONAL CONTEXT</u></p> <p>The United Nations Human Settlements Programme (UN-Habitat) is the United Nations agency responsible for human settlements, mandated to promote socially and environmentally sustainable towns and cities, with the goal of providing adequate shelter for all; within the overall objective of the United Nations to reduce poverty and promote sustainable development. The details of the Habitat Agenda, Global Programmes and the Mandate are available in the global web site at www.unhabitat.org and the Sri Lankan web site at www.unhabitat.lk.</p> <p>UN-Habitat operations in Asia include activities in Afghanistan, Bangladesh, Indonesia, Iran, Myanmar, Nepal, Pakistan, Philippines and Sri Lanka, under supervision of the Regional Office for Asia and Pacific in Fukuoka Japan.</p> <p>Since its inception in 1978, UN-Habitat has been closely working with the Government of Sri Lanka and implemented programmes including local development plans with DRR components, rebuilding housing and community infrastructure in tsunami and conflict affected areas and the plantation sector and school construction.</p> <p>UN Habitat operates in several provinces of Sri Lanka, namely; Northern, Eastern, Central and Uva provinces in conducting several medium to large scale housing and infrastructure projects involving civil construction through community participatory process. This vacancy announcement aims to invite persons with specified qualifications, skills and experience to join UN Habitat team to operate these projects.</p> <p>UN-Habitat firmly believes that professional & highly competent staff are integral to the successful implementation of its' programmes.</p> <p><u>2. FUNCTIONS /KEY RESULTS EXPECTED</u></p>

Under the overall supervision of Project Manager and the direct supervision of Engineer, the Assistant Engineer will undertake the following tasks:

- Collection & maintenance of baseline information on proposed project activities;
- Collecting data for resource mapping and creating resource data base and updating.
- Preparing technical feasibility study in the selected locations for project activities and conducting site investigations, design and estimation with appropriate specifications.
- Assessment of potential disasters and introduce disaster risk reduction measures.
- Quality assurance through adoption of appropriate standards for projects and construction activities;
- Oversee the works and guide the Technical Officers in the preparation of technical designs and bills of quantities for construction activities;
- Oversee the construction supervision of the Technical Officers;
- Assist the district team in training communities in construction techniques, building technologies and building material production.
- Ensuring site management practices including proper record keeping;
- Identify gaps in technical issues and recommend suitable remedies;
- Monitor progress of project implementation;
- Evaluate progress, document & make recommendations for release of payments;
- Train communities/CBOs in construction techniques building technologies and building material production;
- Coordinate relevant government and non-government agencies, NGOs, and community organizations to implement project activities;
- Ensuring safety standards at sites;
- Develop training/ awareness plans for stakeholders and the communities in green construction techniques, hygiene practices and maintenance of the projects;
- Undertake any other duties that may be assigned by the Project Manager or Engineer

QUALIFICATIONS

Education

- a) Bachelor's degree in Civil Engineering from a university recognized by University Grants Commission of Sri Lanka or
 - b) National Diploma in Technology(NDT)/National Diploma in Engineering Science (NDES) from a recognized technical institute or
 - c) Higher National Diploma in Engineering (HNDE)/-NVQ level 6, awarded by the Tertiary and Vocational Education Commission (TVEC) or
 - d) National Certificate in Technology (NCT) or Civil Engineering Diploma equivalent to NVQ level 5
- (Experience required for each category of qualifications will be given below)

Work Experience:

Experience in the capacity of an Assistant Engineer or equivalent in development or public sector in local government, Non-Governmental or international organization. Extensive experience in developing, implementing and monitoring community based development projects or programmes, including community infrastructure activities (design, BoQ, monitoring and

construction) in Sri Lanka. Strong commitment to the participatory process, transfer of knowledge skills, willingness to work in a team, and possess excellent coordination and communication skills.

Experience within the UN system and familiarity with UN rules, regulations and procedures related to field level project implementation are advantageous.

Required Years of Post Qualified Work Experience

- a) Bachelor degree- 2 years,
- b) NDT/NDES- 5 years,
- c) HNDE – 5 years
- d) NCT/NVQ level 5- 11 years

Language

English and French are the working languages for the UN Secretariat. Working knowledge in English and national language of the duty station required.

Other skills

Ability to work under pressure against deadlines and to work efficiently in a multi-national team. Good interpersonal skills and cross-cultural awareness. Ability to work with minimum supervision, with efficiency, competence and integrity. Computer literacy in MS Word and Excel is essential. Skills in AutoCAD and other engineering software will be advantageous.

Remuneration

In compliance with UNOPS/UN-Habitat Policy.

How to Apply:

Sri Lankan Nationals meeting the essential requirements of the position are invited to apply by submitting the following documents to employment@unhabitat.lk

- Letter of Interest which clearly indicates the Vacancy Announcement Number (i.e. VA No 2018-012).
- Updated and Signed UN Personnel History Form P.11 (P11 is attached to this VA) and also available in <http://www.unon.org/docs/P11.doc>
- And finally your email's subject should be Application for the Post of Assistant Engineer VA No 2018-012.

Failure to comply with the above requirements will result in rejection of the application.

Note:

Possession of a motorcycle and a valid driving license will be an added advantage

Due to the large number of applications expected, only short-listed candidates will be contacted. The United Nations shall place no restrictions on the eligibility of men and women to participate in any capacity and under conditions of equality in its principal and subsidiary organs. (Charter of the United Nations - Chapter 3, article 8).