

**Vacancy Announcement (VA) No 2018 - 022**

<b>POSITION INFORMATION</b>	
Post Title:	Field Supervisor
Duty Station:	Colombo
Type of Contract:	Output Based LICA Equivalent Grade 6 (Issued by UNOPS on behalf of UN-Habitat)
Number of Positions:	One
Contract Duration:	Three months with possibility of extension
Date of Advertisement:	22 <sup>nd</sup> Oct 2018
Date of Closing:	29 <sup>th</sup> Oct 2018

<b>BACKGROUND AND ASSIGNMENT</b>
<p><b><u>1. ORGANISATIONAL CONTEXT</u></b></p> <p>The United Nations Human Settlements Programme (UN-Habitat) is the United Nations agency responsible for human settlements, mandated to promote socially and environmentally sustainable towns and cities, with the goal of providing adequate shelter for all; within the overall objective of the United Nations to reduce poverty and promote sustainable development. The details of the Habitat Agenda, Global Programmes and the Mandate are available in the global web site at <a href="http://www.unhabitat.org">www.unhabitat.org</a> and the Sri Lankan web site at <a href="http://www.unhabitat.lk">www.unhabitat.lk</a>.</p> <p>UN-Habitat operations in Asia include activities in Afghanistan, Bangladesh, Indonesia, Iran, Myanmar, Nepal, Pakistan, Philippines and Sri Lanka, under supervision of the Regional Office for Asia and Pacific in Fukuoka Japan.</p> <p>Since its inception in 1978, UN-Habitat has been closely working with the Government of Sri Lanka and implemented projects and programmes under the themes of, (a) Environment and climate change; (b) Post-disaster recovery and reconstruction; (c) Land and housing; (e) Disaster Risk Management; (f) Urban planning and governance; (g) Pro-poor settlement upgrading; (h) Water and sanitation; (i) Community infrastructure; and (j) Social inclusion.</p> <p>The United Nations Human Settlements Programme (UN-Habitat), is the United Nations agency responsible for sustainable urbanization and safer human settlements that contributes to the overall objective of the United Nations to reduce poverty and promote sustainable development.</p> <p>In line with the agency’s 2014-2019 Strategic Plan, UN-Habitat continues to meet the demand from member states in Asia and the Pacific to provide technical advisory services in seven focus areas:</p> <ul style="list-style-type: none"> <li>Urban legislation, land and governance,</li> <li>Urban planning and design,</li> </ul>

Urban economy,  
Urban basic services,  
Housing and slum upgrading,  
Risk reduction and rehabilitation, and  
Research and capacity development.

## **2. THE PROJECT**

UN-Habitat in Sri Lanka is focused on supporting governments in the formulation of policies and strategies to both create and strengthen a self-reliant management capacity at both national and local levels with the assessment of human settlement development constraints and opportunities, the identification and analysis of policy options, the mobilization of national resources and support for improving human settlements.

UN-Habitat is in this context undertaking to survey and develop a resettlement plan for those to be displaced by urban development. The Ministry of Transport and Civil Aviation (MoT & CA), together with the Sri Lanka Railway (SLR), intends to improve the mainline in order to cater to the highly populated town centres and emerging towns east of Colombo, facilitating the traffic movement of the Greater Colombo Transport Development project area. The objectives of this project is to improve the capacity and operation speed of the railway network in the Colombo Metropolitan Region.

UN-Habitat is in this context undertaking to survey for the Ministry to develop a resettlement plan for those to be displaced by this development. Families occupying land required for the expansion of the railway line will be affected. A socio-economic survey and a Resettlement Plan based on the survey developed together with the affected households is a necessary step for such development.

A team of experts is needed to carry out this task in a comprehensive and participatory manner.

## **3. FUNCTIONS /KEY RESULTS EXPECTED**

The proposed socio-economic and resettlement studies will be conducted in socially sensitive area and data collectors should be able to manage such type of environment in performing in their roles. In this context, the supervisors will have a significant role to play in guiding the field enumerators to collect accurate data within the planned period of time.

The Field Supervisors will be responsible for the following tasks:

Daily visit during the survey period to the study implementing area (KV Phase II Padukka to Avissawella)

Understand the methodology recommended by Social Safeguard Expert in collecting data (household questionnaire survey, survey with business institutions and other common institutions etc., and well as difference between project area and corridor of impact).

Field test the questionnaires

Random check-up questioners with related families to ensure accuracy.

Provide guidance to collect accurate data and also to complete the data collection activities within the planned time frame.

Review of all the questionnaires filled by the data collectors before they are submitted for entries.

Support the data entry operators and data analyst/ statistician to clarify issues if emerged regarding the data.

## **QUALIFICATIONS**

### **Education**

Minimum GCE (Advance level) and extensive professional training on socio-economic studies.

### **Work Experience:**

Minimum of **15 years' experience** in research and other consultancy studies as field data collector and out of which at least 3 to 5 years as supervisor of field data collectors. /Research Assistant. Experience gained from Research institutions and other consultancy firms will be necessary.

### **Language**

Fluency in Local languages of Sinhala and/or Tamil is required. Working knowledge of English is desired.

### **Other skills**

Excellent interviewing and interpersonal skills, as well as cultural awareness. Ability to work under pressure against deadlines and to work efficiently in a multi-national team. The supervisors should have capacity to manage the diverse group of field data collectors and motivate them to collect accurate data. Ability to work with minimum supervision, with efficiency, competence and integrity.

### **Remuneration**

Will be provided against assigned output.

### **How to Apply:**

Sri Lankan Nationals meeting the essential requirements of the position are invited to apply by submitting the following documents to [employment@unhabitat.lk](mailto:employment@unhabitat.lk)

Letter of Interest which clearly indicates the Vacancy Announcement Number (i.e. VA No 2018-015).

Updated and Signed UN Personnel History Form P.11 (P11 is attached to this VA) and also available in <http://www.unon.org/docs/P11.doc>

And finally your email's subject should be Application for the Post of: Field Supervisors VA No 2018-015)

Failure to comply with the above requirements will result in rejection of the application.

**Due to the large number of applications expected, only short-listed candidates will be contacted. The United Nations shall place no restrictions on the eligibility of men and women to participate in any capacity and under conditions of equality in its principal and subsidiary organs. (Charter of the United Nations - Chapter 3, article 8).**