

Vacancy Announcement (VA) No 2017 - 015

| POSITION INFORMATION | |
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| Post Title: | Field Supervisors |
| Duty Station: | Colombo |
| Type of Contract: | LICA (Issued by UNOPS on behalf of UN-Habitat) |
| Number of Positions: | Two |
| Contract Duration: | April to May 2017 (part-time and output based) |
| Date of Advertisement: | 12 th March 2017 |
| Date of Closing: | 26 th March 2017 |

| BACKGROUND AND ASSIGNMENT |
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| <p><u>1. ORGANISATIONAL CONTEXT</u></p> <p>The United Nations Human Settlements Programme (UN-Habitat) is the United Nations agency responsible for human settlements, mandated to promote socially and environmentally sustainable towns and cities, with the goal of providing adequate shelter for all; within the overall objective of the United Nations to reduce poverty and promote sustainable development. The details of the Habitat Agenda, Global Programmes and the Mandate are available in the global web site at www.unhabitat.org and the Sri Lankan web site at www.unhabitat.lk.</p> <p>UN-Habitat operations in Asia include activities in Afghanistan, Bangladesh, Indonesia, Iran, Myanmar, Nepal, Pakistan, Philippines and Sri Lanka, under supervision of the Regional Office for Asia and Pacific in Fukuoka Japan.</p> <p>Since its inception in 1978, UN-Habitat has been closely working with the Government of Sri Lanka and implemented projects and programmes under the themes of, (a) Environment and climate change; (b) Post-disaster recovery and reconstruction; (c) Land and housing; (e) Disaster Risk Management; (f) Urban planning and governance; (g) Pro-poor settlement upgrading; (h) Water and sanitation; (i) Community infrastructure; and (j) Social inclusion.</p> <p>The United Nations Human Settlements Programme (UN-Habitat), is the United Nations agency responsible for sustainable urbanization and safer human settlements that contributes to the overall objective of the United Nations to reduce poverty and promote sustainable development.</p> <p>In line with the agency’s 2014-2019 Strategic Plan, UN-Habitat continues to meet the demand from member states in Asia and the Pacific to provide technical advisory services in seven focus areas:</p> <ul style="list-style-type: none"> • Urban legislation, land, and governance, • Urban planning and design, |

- Urban economy,
- Urban basic services,
- Housing and slum upgrading,
- Risk reduction and rehabilitation, and
- Research and capacity development.

2. THE PROJECT

UN-Habitat in Sri Lanka is focused on supporting governments in the formulation of policies and strategies to both create and strengthen a self-reliant management capacity at both national and local levels with the assessment of human settlement development constraints and opportunities, the identification and analysis of policy options, the mobilization of national resources and support for improving human settlements.

UN-Habitat is in this context undertaking to survey and develop a resettlement plan for those to be displaced by urban development. The Ministry of Transport and Civil Aviation (MoT & CA), together with the Sri Lanka Railway (SLR), intends to improve the Kelani Valley Railway line in order to cater to the highly populated town centres and emerging town centres east of Colombo and to facilitate traffic movement of the Greater Colombo Transport Development project area. The Kelani Valley line stretches 60km from Maradana to Avissawela. The first stage to be rehabilitated is from Maradana to Homagama, a distance of approximately 25 km.

Families occupying land required for the expansion of the railway line will be affected. In this context, a socio-economic survey and a Resettlement Plan based on the survey developed together with the affected households is a necessary step.

A team of experts is needed to carry out this task in a comprehensive and participatory manner. The proposed socio-economic and resettlement studies will be conducted in socially sensitive area and data collectors should be able to manage such type of environment in performing their roles. In this context, the data collectors will be facilitated by a Social Development Expert and 2 field supervisors to ensure social safeguards and manage the sensitive environment.

3. FUNCTIONS /KEY RESULTS EXPECTED

Under the overall supervision of the Project Manager – Urban Planning, UN-Habitat and the immediate supervision of the Social Development Expert, the Supervisors of Field enumerators will be required to supervise the enumerators in conducting the socio-economic surveys to collect relevant data for the study on socio-economic and resettlement issues in proposed Kelani Valley Rail road (KV line) improvement project from its Maradana to Homagama section.

The proposed socio-economic and resettlement studies will be conducted in socially sensitive area and data collectors should be able to manage such type of environment in performing in their roles. In this context, the supervisors will have a significant role to play in guiding the field enumerators to collect accurate data within the planned period of time.

The Field Supervisors will be responsible for the following tasks:

- Daily visit during the survey period to the study implementing area (KV line from Maradana to Homagama)
- Understand the methodology recommended by Social Safeguard Expert in collecting data (household questionnaire survey, survey with business institutions and other common institutions etc, and well as difference between project area and corridor of impact).
- Field test the questionnaires
- Random checkup questioners with related families to ensure accuracy..
- Provide guidance to collect accurate data and also to complete the data collection activities within the planned time frame.
- Review of all the questionnaires filled by the data collectors before they are submitted for entries.
- Support the data entry operators and data analyst/ statistician to clarify issues if emerged regarding the data.

QUALIFICATIONS

Education

Minimum GCE (Advance level) and extensive professional training on socio-economic studies.

Work Experience:

Minimum of **15 years' experience** in research and other consultancy studies as field data collector and out of which at least 3 to 5 years as supervisor of field data collectors. /Research Assistant. Experience gained from Research institutions and other consultancy firms will be necessary.

Language

Fluency in Local languages of Sinhala and/or Tamil is required. Working knowledge of English is desired.

Other skills

Excellent interviewing and interpersonal skills, as well as cultural awareness. Ability to work under pressure against deadlines and to work efficiently in a multi-national team. The supervisors should have capacity to manage the diverse group of field data collectors and motivate them to collect accurate data. Ability to work with minimum supervision, with efficiency, competence and integrity.

Remuneration

Will be provided against assigned output.

How to Apply:

Sri Lankan Nationals meeting the essential requirements of the position are invited to apply by submitting the following documents to employment@unhabitat.lk

- Letter of Interest which clearly indicates the Vacancy Announcement Number (i.e. VA No 2017-015).
- Updated and Signed UN Personnel History Form P.11 (P11 is attached to this VA) and also available in <http://www.unon.org/docs/P11.doc>
- And finally your email's subject should be Application for the Post of: Field Supervisors VA No 2017-015)

Failure to comply with the above requirements will result in rejection of the application.

Due to the large number of applications expected, only short-listed candidates will be contacted. The United Nations shall place no restrictions on the eligibility of men and women to participate in any capacity and under conditions of equality in its principal and subsidiary organs. (Charter of the United Nations - Chapter 3, article 8).